

Manville School
Assessment, Consultation and Evaluation (ACE) Classroom
Referral Cover Sheet

Dear District Partners:

Please complete the information below and submit with all relevant records to have a student considered for our assessment program, called the ACE Classroom.

You may contact Sophie Prevost, Admissions Director, and Ashley Abbott, Assistant Principal with any questions about the ACE Classroom, services and evaluations offered, and the referral process generally.

Sophie Prevost, Admissions Director Manville School sprevost@bakercenter.org 617-278-4258	Ashley Abbott, Assistant Principal Manville Elementary School aabbott@bakercenter.org 617-278-4257
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Thank you,
 David Zimmer
 Senior Director of the Manville School

Student Information			
Date of Referral:			
Student Name:		Student Age/Grade:	
Student DOB:		Student SASID:	
District Information			
School District/LEA:			
District Case Manager:			
Contact information:			

Out-of-District Liaison (if different):	
Contact information:	
Caregiver Information	
Caregiver 1 Name:	
Caregiver 1 Contact Information:	
Caregiver 2 Name:	
Caregiver 2 Contact Information:	
Does the student and/or caregiver(s) require interpretation/translation?	

Please answer the following questions:

1. Please outline the reason for the referral, including relevant school and family history and the questions to be answered by the assessment process. Additionally, please indicate whether the student is currently attending a school/program.

2. Please list any formal assessments that are requested as part of this referral to the ACE Classroom.

3. Does the student and/or caregiver(s) require any special accommodations to access the school during the admissions process (i.e., for the tour and admissions interview)?